



**MARRIOTT
INDIANAPOLIS
DOWNTOWN**

Indianapolis Marriott Downtown Shipping and Handling Pricing

Shipping and Handling Fees for Incoming Packages

Package Type	Price
Letter/Flat	\$2.50
Small Package (20 lbs or less)	\$5.00
Large Package (21 lbs or greater)	\$10.00
Display Case	\$35.00
Shrink-Wrapped Pallet/Skid	\$75.00
Crate over 500 lbs	\$150.00 each

Handling Fee for Outgoing Packages

**Packages must have completed shipping labels*

Package Type	Price
All	\$5.00

All Boxes Should Be Labeled As Follows:

- NAME OF GROUP/CONVENTION (if applicable)
Name of Guest/Planner
(# of Boxes)
Date of Event/Arrival
Event Manager Contact: Event Manager (if applicable)
C/O Indianapolis Marriott Downtown
350 West Maryland Street
Indianapolis, IN 46225
**All packages being sent to the hotel should include a full return address including the shipper's name.*